



Alpha Chi Sigma Promotional Items Approval Form

Chapters must submit this form when they want to use any Alpha Chi Sigma insignia on apparel, giveaways, plaques, trophies, etc. Items submitted for approval will be assessed for both design accuracy as well as their consistency with the ideals of the Fraternity.

Submit this completed form to the [Grand Master of Ceremonies](#) at least four weeks prior to the date you plan to order the proposed item(s). The Grand Master of Ceremonies will respond to your request by e-mail.

Do not purchase the proposed item(s) until the Grand Master of Ceremonies has given you approval to do so.

Chapter – _____ Your name – _____
Your e-mail address – _____ Your phone number – _____
Latest date you would like to receive a response from the Grand Master of Ceremonies – _____

Proposed Item 1

Description – _____
Vendor (please provide the vendor's website) – _____
Desired quantity – _____
Audience (Brothers, non-members, general public, etc.) – _____
Does your chapter intend to sell this item? – _____
How and where will this item be distributed? – _____

Please e-mail a conceptual illustration of the item or the vendor's proof (along with this completed form) to the [Grand Master of Ceremonies](#).

Proposed Item 2

Description – _____
Vendor (please provide the vendor's website) – _____
Desired quantity – _____
Audience (Brothers, non-members, general public, etc.) – _____
Does your chapter intend to sell this item? – _____
How and where will this item be distributed? – _____

Please e-mail a conceptual illustration of the item or the vendor's proof (along with this completed form) to the [Grand Master of Ceremonies](#).

Office Use Only

GMC approved item(s) GMC approved item(s) with restrictions (noted below) GMC denied item(s) (noted below)

Proposed Item 3

Description – _____

Vendor (please provide the vendor's website) – _____

Desired quantity – _____

Audience (Brothers, non-members, general public, etc.) – _____

Does your chapter intend to sell this item? – _____

How and where will this item be distributed? – _____

Please e-mail a conceptual illustration of the item or the vendor's proof (along with this completed form) to the [Grand Master of Ceremonies](#).

Request for Publicity

The Fraternity may promote items designed by chapters. To request publicity, provide this information:

Provide the full details that you would like the Fraternity to share with other chapters, including how members can purchase the item(s) from your chapter –

Select where you would like your message to appear –

- National website
- The HEXAGON*
- Facebook
- Other (specify _____)

The Fraternity will not promote items that have not been cleared through the Grand Master of Ceremonies.