**Alpha Chi Sigma Fraternity**

**57th Biennial Conclave Bid**

**from       Chapter/Location**

**To be considered as a host the 57h Biennial Conclave in 2024, please submit an intent to bid by April 15, 2023.** An intent to bid is a short form process to review a chapter’s potential to host a conclave, prior to the chapter submitting the longer, financial bid form. Chapters who submit an intent to bid will work with the Assistant Grand Recorder in reviewing the feasibility of hosting conclave and he will aid the chapter in preparing the full financial bid. This process is meant to save chapters time and effort in the financial bid process. Full bids are due July 1, 2023 and will be reviewed by the Supreme Council for selection over the summer of 2023. A full financial quote and contract may only be signed by the GMA, GR, or AGR.

Conclave is the biennial national business meeting and leadership retreat for the Grand Chapter of Alpha Chi Sigma. Conclave typically consists of 5 overnights and 4.5 days of business meetings and networking events. Typical attendance is approximately 150 attendees. Registration for conclave is an all-inclusive package for delegates and guests. Bids must provide for a plan for transportation to and from the nearest major airport, a coat and tie banquet (Kuebler Banquet), room and board for on-site for attendees, meeting spaces (a conference room for the week, 1-3 smaller break out rooms for the week, and a theater for one day for honor initiation), and potential sight-seeing featuring areas near your local chapter.

To see if your chapter can qualify to hold conclave and to aid in starting the financial bidding process, please answer the following questions:

1. Does your university host youth camps and conferences during the summer? If they do, please provide the website of your university’s equivalent of conference services.

2. How close is the nearest airport with passenger service? What are the transportation options back and forth to the airport? Please provide links.

3. Is outside food allowed to be brought to campus for snacks for meetings?

4. Is there a venue nearby where a formal, plated dinner for 150 people can be hosted? Larger universities have an alumni center, most all universities have such a venue nearby.

5. Chapter support. Does your chapter support hosting conclave and providing volunteers to prepare and execute conclave? Does your chapter advisor support hosting a conclave?