

# Alpha Chi Sigma Fraternity

Professional in the Chemical Sciences

Office of the  
GRAND RECORDER



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Brothers,

The 56<sup>th</sup> Biennial Conclave will take place at the Gamma Iota Chapter (Virginia Polytechnic Institute and State University) in Blacksburg, Virginia from July 11<sup>th</sup> to July 15<sup>th</sup> 2022. The primary purpose of Conclave is to conduct the business of the Fraternity. This business is accomplished by members of the Grand Chapter proposing, discussing, and voting on legislation that can take the form of Grand Chapter Resolutions, or changes to the Constitution and Bylaws of the Fraternity.

Although most of the actions of the Grand Chapter are developed during Conclave, there is also an opportunity to propose items for Conclave action prior to Conclave. This helps provide an avenue for the delegates from the Collegiate and Professional Chapters to discuss items before Conclave with the members of their chapters. The Constitution and Bylaws under Bylaw IV Section B, 1, states that:

*“Each member of the Grand Chapter should send to the Grand Recorder, at least three months prior to the conclave, brief statements of proposals they intend to recommend for conclave action. The Grand Recorder shall summarize and send this information to all members of the Grand Chapter for consideration.”*

The following pages list the items that have been received by my office for consideration at Conclave. There are two types of items that have been received:

Grand Chapter Motions to be Voted on at Conclave: Items that were received from a Grand Chapter Member who proposed the legislation and a separate Grand Chapter Member who seconded the motion. These motions will be ready to be voted upon by the Grand Chapter at Conclave.

Requests for Legislative Consideration by the Grand Chapter: Items that were received without a Grand Chapter Member making and another Grand Chapter member seconding the motion. These items will be published here for reference. For these items to become actionable legislative items, a member of the Grand Chapter must propose the legislation, and another Grand Chapter member must second the legislation.

If you have any questions on this, feel free to contact me at [gr@alphachisigma.org](mailto:gr@alphachisigma.org).

Yours in the Double Bond,

John N. Stipp, *Epsilon 1989, OA*  
Grand Recorder

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## **Grand Chapter Motions to be Voted on During Conclave:**

*Items that were received from a Grand Chapter Member who proposed the legislation and a Grand Chapter Member who seconded the motion. These motions will be ready to be brought to the floor and voted upon by the Grand Chapter at Conclave.*

### **Proposed Bylaw Amendment: Professional Representative Removal From Office Procedure**

Made by Don Cole, PR

Seconded by Elizabeth Morgan, PR

Add new Section F in Bylaw IV, re-lettering subsequent sections accordingly

#### **Section F – Removal from Office**

##### *1. Professional Representatives*

- a. Any member of the Fraternity not under a current sanction as defined in Bylaw II, Section E who believes that a Professional Representative is not fulfilling their duties or is otherwise behaving in manner unbecoming to the office, may submit a written request to the Supreme Council to review the matter, listing specific complaints that the member has about the Professional Representative in question.*
- b. Within 14 days, if the Supreme Council agrees that the complaint is serious enough to recommend that the Professional Representative be removed from office, they shall inform the Professional Representative Chair of their recommendation.
  - i. If the Supreme Council does not make the recommendation, the Grand Professional Alchemist shall inform the original complainant of the result and why the complaint is not moving forward.**
- c. Within fourteen (14) days of receiving the notice from the Grand Professional Alchemist, the Professional Representative Chair shall convene a meeting of the Professional Representatives. The meeting shall consist solely of the Professional Representatives and, if necessary, a representative for the respondent.*
- d. Following the close of the meeting, the Professional Representatives shall be given seventy-two (72) hours to transmit their vote to the Professional Representative Chair. The respondent is not eligible to vote.
  - i. A two-third's vote of eligible Professional Representatives in favor of removal will result in the removal of the respondent from office**
- e. The Professional Representative Chair shall notify the Grand Professional Alchemist of the result of the vote within two (2) days. The Grand Professional Alchemist shall notify the remainder of the Supreme Council of the result.*
- f. If the vote to remove is passed, the respondent Professional Representative shall be considered formally removed from office on the day that the Grand Professional*

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*Alchemist reports the result to the Supreme Council, or fourteen (14) days after the conclusion of the vote, whichever comes first.*

Rationale:

The intent of this amendment is to provide a means to effectively impeach a Professional Representative when the Health and Safety conduct process is not appropriate, while still allowing for a degree of independence, since Professional Representatives are elected independently.

**Proposed Bylaw Amendment: Chapter Advisor Review Process Removal**

Made by Kip Nally, GMA

Seconded by Sean Pawlowski, GPA

Delete Bylaw I.A.2.d

Replace Bylaw I.A.9 with:

*9. No person shall be initiated into the Fraternity until having complied with the following conditions:*

- a. State the desire to pursue chemistry as a science and as a profession*
- b. Have paid all applicable fees due the Grand Chapter*

Rationale:

Reduce complexity in the interpretation of qualifications for membership. Make it easier for chapters to find candidates for membership across disciplines. Also, this reflects the fact that students are often more prepared for membership entering their first year of college than our current procedures accommodate.

For Reference:

Bylaw I Section A,2,d

*The Chapter Advisor must ensure that the approved candidates meet professional qualifications before a candidate may be extended an invitation of membership.*

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## **Proposed Constitution Amendment: Grand Chapter Health and Safety Officer**

Made by Merryn Cole, GCA

Seconded by Kip Nalley, GMA

Add Article II.C.1.f  
*f. Health and Safety Officer*

Add Article II.D.7

*7. The Health and Safety Officer will oversee the entirety of the Alpha Chi Sigma Health and Safety program including, philosophy, policies, procedures, education, and enforcement.*

Replace Article II.A.2 with the following:

*2. Each member of the Grand Chapter, except the Grand Recorder, the Assistant Grand Recorder, and the Health and Safety Officer shall be a voting member of the Grand Chapter. The voting members of the Grand Chapter shall be the Corporate Voting Members of Alpha Chi Sigma Fraternity, Inc.*

### **Rationale:**

Add Health and Safety Officer (name can be changed) to Grand Chapter Officers to help execute our H&S program and alleviate the pressure on the GCA (and to a lesser extent GPA) to administer the program.

### **For Reference:**

Article II.A.2

Each member of the Grand Chapter, except the Grand Recorder and the Assistant Grand Recorder, shall be a voting member of the Grand Chapter. The voting members of the Grand Chapter shall be the Corporate Voting Members of Alpha Chi Sigma Fraternity, Inc.

## **Proposed Bylaw Amendment: Grand Chapter Health and Safety Officer**

Made by Merryn Cole, GCA

Seconded by Kip Nalley, GMA

Replace Bylaw IV, Section D,1 with the following:

*The Grand Chapter Officers, except the Grand Recorder, the Assistant Grand Recorder, and the Health and Safety Officer shall be elected at regular conclaves of the Grand Chapter by a majority vote.*

Add Bylaw IV.D.4

*4. The Health and Safety officer shall be appointed by the Supreme Council within thirty days of the close of Conclave or of a vacancy occurring in office and shall be installed as directed by the Supreme Council.*

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## Rationale:

Add Health and Safety Officer (name can be changed) to Grand Chapter Officers to help execute our H&S program and alleviate the pressure on the GCA (and to a lesser extent GPA) to administer the program. This bylaw amendment is needed if the Constitution amendment for the Grand Chapter Health and Safety Officer passes.

## For Reference:

Bylaw IV Section D,1

*The Grand Chapter Officers, except the Grand Recorder and Assistant Grand Recorder, shall be elected at regular conclaves of the Grand Chapter by a majority vote. They shall be installed at the close of the conclave at which they are elected in accordance with the ritual. They shall hold office until the installation of their successors. Only active professional members may serve on the Supreme Council.*

## **Proposed Bylaw Amendment: Professional Representative Nomination Dates**

Made by Kerri Federico, PR

Seconded by Sean Pawlowski, GPA

Replace Bylaw IV, Section A,2,d with the following:

*Candidates for Professional Representative shall be selected by August 1*

## Rationale:

This change should simplify the process for the Nominations Committee

## For Reference:

Bylaw IV Section A,2,d

*Candidates for Professional Representative shall be solicited at least six months prior to an election.*

## **Proposed Bylaw Amendment: Supreme Council Nomination Dates**

Made by Kerri Federico, PR

Seconded by GPA Sean Pawlowski

Replace Bylaw IV, Section G,6 with the following

*The Grand Chapter Nominating Committee shall recommend nominees for Grand Chapter offices by January 15 of every Conclave year. The vita of the nominees, together with statements of their views, shall be published prior to May of each Conclave year. Other candidates may be nominated by members of the Grand Chapter either prior to Conclave or from the Conclave floor.*

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Rationale:

This change should simplify the process for the Nominations Committee

For Reference:

Bylaw IV Section G,6

*The Grand Chapter Nominating Committee shall recommend nominees for Grand Chapter offices at least six months prior to Conclave. The vita of the nominees, together with statements of their views, shall be published prior to May of each Conclave year. Other candidates may be nominated by members of the Grand Chapter either prior to Conclave or from the Conclave floor.*

**Proposed Bylaw Amendment: Professional Representative Voting Deadline Change**

Made by Kerri Federico, PR

Seconded by GPA Sean Pawlowski

Replace Bylaw IV, Section A,2,f with the following

*Each year, Professional Representatives will be elected by secret ballot of the active professional members of the Fraternity. This election shall be held at the time of the solicitation of professional contributions. Only ballots returned by December 15 will be counted. In the event of a tie between two or more candidates for the last position to be filled in an annual election, the elected candidate shall be determined by random drawing.*

Rationale:

Moving the date from November 30 to December 15 will allow members giving their annual solicitation on Giving Tuesday and Founder's Day an opportunity to vote in the Professional Representative Election

For Reference:

Bylaw IV Section A,2,f

*Each year, Professional Representatives will be elected by secret ballot of the active professional members of the Fraternity. This election shall be held at the time of the solicitation of professional contributions. Only ballots returned by November 30 will be counted. In the event of a tie between two or more candidates for the last position to be filled in an annual election, the elected candidate shall be determined by random drawing.*

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## **Proposed Bylaw Amendment: Professional Representative Vacancy Appointment**

Made by Samantha McKenna, PR

Seconded by Elizabeth Morgan, PR

Add Bylaw IV, Section A,2,i:

*In the event of a vacancy on the committee of Professional Representatives with no available unelected nominees from the previous election cycle, the remaining Professional Representatives may choose and submit a suitable candidate for appointment by the Grand Master Alchemist to serve as Professional Representative.*

### Rationale:

In our current C&B, there is no way to fill an open position on the committee of Professional Representatives in the case that there are fewer candidates for election than open positions on the committee.

## **Constitution Amendment – Conclave Location**

Made by Kansas City Professional Chapter

Seconded by St. Louis Professional Chapter

Replace Article II, Section E with the following:

*Meetings of the Grand Chapter shall be called "Conclaves" and shall be held at least once every two calendar years unless the Supreme Council shall adopt a resolution fixing another time. Each will be held virtually using a platform of the Supreme Council's choice unless the Supreme Council adopts a resolution fixing a physical location for Conclave to occur.*

### For Reference

Constitution Article II, Section E

*Meetings of the Grand Chapter shall be called "Conclaves" and shall be held at least once every two calendar years unless the Supreme Council shall adopt a resolution fixing another time. Each will be held at the principal place of business of the Fraternity, in the City of Madison, in the State of Wisconsin, unless the Supreme Council shall adopt a resolution fixing another place.*

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## **Requests for Legislative Consideration by the Grand Chapter**

*Items that were received without a Grand Chapter Member making and another Grand Chapter member seconding the motion. These items will be published here for reference. For these items to become actionable legislative items, a member of the Grand Chapter must propose the legislation, and another Grand Chapter member must second the legislation.*

## **Constitution Amendment – Professional Chapter Health and Safety Officer**

Made by Kansas City Professional Chapter

Requires Secunder from Grand Chapter

Replace Article V, Section III with the following:

*The officers of the Professional Chapter shall be: President, Vice President, Secretary, Treasurer, HEXAGON correspondent, Health and Safety Officer, and such other officers as the Chapter may desire.*

Add New Section F and renumber appropriately:

Section F – Duties of Officers

1. *The Health and Safety Officer shall:*

- a. *Be familiar with the Health and Safety Philosophy and Health and Safety Policies of Alpha Chi Sigma.*
- b. *Assist with planning chapter events to ensure compliance with all policies and regulations*

## **Rationale**

Proposed change would create a Health and Safety Officer for Professional Chapters.