

56th Biennial Conclave

July 11-15, 2022

Hosted by Gamma Iota Chapter
Virginia Tech | Blacksburg, VA



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Hosted by Gamma Iota Chapter
at Virginia Tech in Blacksburg, Virginia



Important Conclave Phone Numbers

Emergency

University Police, <https://police.vt.edu/>

Emergencies: 911

Non-Emergencies: 540-382-4343

SAFE RIDE: 540-231-7223

Blacksburg Police,

<https://www.blacksburg.gov/departments/departments-l-z/police>

Emergencies: 911

Non-Emergencies: 540-443-1400

Health Emergency

Call 911, get help, and contact a member of the Supreme Council

Nearest Hospital

LewisGale Hospital Montgomery
3700 South Main Street
Blacksburg, Virginia 24060
540-951-1111

Nearest Urgent Care

VelocityCare - Blacksburg
Website: velocitycarebycarilion.com
Address: 215 Gilbert St, Blacksburg, VA 24060
Phone: (540) 961-8040

What is Conclave?

The dictionary defines a conclave as a private meeting or a secret assembly. The Alpha Chi Sigma constitution requires that the Grand Chapter meet at Conclave at least once every two calendar years. The primary function of Conclave is to conduct the business of the Fraternity. This is the forum where the various bodies of the Grand Chapter get together to elect new officers, honor achievements, pass legislation to keep the Fraternity current and share the brotherhood that comes from being part of a national organization.

What should I do before Conclave?

- **Read this entire document**
- Send your travel arrangements to the National Office by June 29, 2022.
- Perform a Covid-19 test prior to travel (no more than 72 hours before July 11, 2022). See Covid-19 section below.
- Familiarize yourself with the Fraternity's Constitution and Bylaws.
 - This document will be referred to regularly throughout Conclave, and you will not want to be lost. This document can be found online now and will be available during Conclave through a specific link after you register.

What else is expected of me?

- You have the responsibility to constructively participate in the Fraternity's government. You need to familiarize yourself with the [Fraternity's bylaws](#), Robert's Rules of Order and parliamentary procedure as well as [proposed Conclave legislation](#).
- You have the responsibility to learn as much as possible about your Fraternity. You have the added responsibility to take this knowledge back to your chapter after Conclave. By strengthening your chapter, you strengthen the Fraternity as a whole. Even if you don't have a vote at Conclave, you have a stake in the future of our Fraternity.
- You are expected to be outgoing and friendly, to mix and mingle and to get to know

your Brothers from other parts of the country.

When should I arrive?

Registration will take place on Monday, July 11, from 1 to 5 p.m. at O'Shaughnessy Hall (#29, I-5). If you are driving, plan to arrive by 4 p.m. so you can register and park before dinner. Attendees arriving by air should choose flights arriving in Roanoke (ROA) by 3 p.m. Sunday arrivals can check into their rooms by going to the 24hr help desk at New Hall West (#55, H-8) there is a parking lot near New Hall West that will be free on the weekends.

What should I wear?

The temperature in Blacksburg in July is an average high of 88 degrees and an average low of 67 degrees. There is a chance of precipitation on any given day. Dress appropriately for the heat. Shorts and T-shirts are perfectly acceptable and practical. Comfortable shoes for exploring the campus and town are recommended.

The Kuebler Banquet is **a coat and tie affair** and is the most formal event of Conclave. It will be held the evening of Wednesday, July 13 at the Inn at Virginia Tech.

For legislative sessions and Conclave forums, no formal dress is required. Jeans, shorts, T-shirts and tank tops are acceptable attire. During the final extraordinary session it is customary, but not required, to dress a bit nicer as awards will be presented and many pictures will be taken. A sweater or jacket may be needed in the air conditioning.

If I'm not a delegate, what can I do?

Non-delegate members and their guests have plenty of choices for off-site activities during meetings.

What should I bring to Conclave?

- A laptop or tablet. All Conclave documents will be available online exclusively. Very few documents will be printed. Free WiFi access will be available on campus. The main meeting room has plenty of outlets available for charging.
- Sunscreen, sunglasses and hats as it will be sunny and hot.
- Bed linens, a bedspread, a pillow and bath towels will be provided. The dorms are air conditioned, and if you get cold easily, you may wish to bring a blanket for nighttime. You also may wish to bring a bathrobe and slippers.
- Any emergency medication you might need.
- Consider extra hangers, a travel iron or a wrinkle steamer for your formal clothes for the Kuebler Banquet.
- You'll want to remember all of the fun moments at Conclave! Because we are a secret organization, photographs of Grand Chapter sessions (after call to order) and of the model initiation are prohibited, but elsewhere pictures are strongly encouraged! When out and about around town or at the Kuebler Banquet, there will be many great opportunities for

photos. Be sure to post photos on [Instagram or Facebook](#) and use the hashtags #AlphaChiSigma and #AXS56thConclave.

- Your chapter's extra merchandise, such as T-shirts, sweatshirts and mugs. Chapters will be provided a time and place to sell their extra Fraternity merchandise to other Conclave attendees.
- A high-quality mask or several disposable masks (N95 or KN95 masks are recommended).

How do I get to Conclave?

If you are driving

If you purchased a parking pass when you registered for Conclave, you will receive the pass/voucher, along with instructions on where to park on campus. If you need specific driving instructions, email the National Office at national@alphachisigma.org

If you are flying

Send your flight itinerary to the [National Office](#) by June 29. This year, transportation from the airport on Monday will be serviced by the SmartWay bus. Please see the schedule and details at (<https://smartwaybus.com/smartway.html>). Travel on Sunday or for those unable to use the SmartWay bus we will coordinate travel with you. If we know your travel plans we try to arrange the most convenient and cost-effective travel from the airport that is possible. If you have problems finding flights or if you have any questions, email the national office: national@alphachisigma.org.

Should I bring cash?

Generally cash is not needed for official conclave activities. However, chapters may bring merchandise to sell and there may be items in the local shops or markets that you will want to buy. Souvenirs, shopping trips, snacks, beverages and possible emergencies should be taken into consideration.

What is the registration process?

Check-in will be on Monday, July 11, from 1 to 5 p.m. at 1 to 5 p.m. at O'Shaughnessy Hall (#29, I-5) People will be on hand to help guide you. Anyone arriving on campus after 5 p.m. will need to notify the National Office by email ahead of time to make arrangements to pick up their registration materials.

During check-in, you will receive your building access card, room key, and parking pass if you paid ahead of time for one. If you have a balance due for Conclave, you will be required to settle the debt. Your Conclave name badge must be worn throughout Conclave to receive meals in the dining hall (along with your ID given at check in), as a courtesy to other participants, and to ensure all participants' safety.

What are the accommodations at Conclave?

Meeting locations

The Kuebler Award Banquet will be held at the Inn at Virginia Tech The model initiation will be held in the GLC Theater. Extraordinary Sessions, chapter business sessions and special topic

forums will be held in Davidson Hall. Check the Conclave schedule for the most current information.

Food service

All meals from Monday dinner through Friday dinner (with the exception of the Kuebler Banquet and Friday picnic) will be served in Dietrick Hall (#D2, H-5) at the times listed on the Conclave schedule you will receive at check-in. Each attendee will be required to wear their name badge and have their ID (issued at check in) to receive meals in the dining hall. A list of additional restaurants can be found [online](#).

Housing

Housing will be in O'Shaughnessy Hall. Bed linens, a blanket, a pillow, two bath towels, a washcloth and a hand towel will be provided, however there is no daily maid service. Rooms will not be cleaned, and beds will not be made.

At check-in, you will be issued a key for your room and an access card to enter. If you lose your room key and/or access card or fail to return it during checkout, you will be assessed a \$50 fee for the access card and a \$75 fee for the key.

Conclave participants are expected to observe the security measures one would normally practice in a residence hall. This includes keeping your room door locked, putting your valuables out of sight in your room and taking any cash or valuable jewelry whenever leaving the room. For the comfort of the other guests, please keep loud music and noises down after 10 p.m.

WiFi access

Log-in information to access VT's wireless network will be provided at check-in. Please note that you will not receive a Conclave binder. Instead, all Conclave materials will be available online. You will receive a link to the information prior to and during Conclave. If you would like to have hard copies of documents, please print them and bring them with you to Conclave. Otherwise, you will only have access to the electronic versions during Conclave.

Will child care be provided?

The Fraternity understands that attendees may wish to bring their children to Conclave. For liability reasons, neither the Fraternity nor the campus facilities provides child care services or child care recommendations to our members. Members who bring their children are welcome to work together to find joint solutions to ensure that the members can participate in Conclave.

What happens at the final Extraordinary Sessions?

The Grand Collegiate Alchemist will present the One-Star and Three-Star Chapter Awards. The T. Dale Stewart Best Chapter Award will be given to one collegiate chapter selected from among the Three-Star chapters for the biennium. The Walter T. Schrenk Award will be given to the collegiate chapter with the most collegiate members in attendance at Conclave. The Clyde B. Hutchison Award will be presented to the collegiate chapter with the best professional activities. The J. Haworth Jonte Award will be presented to the most improved collegiate chapter of the biennium. And the Vincent A. Sedlak Professional Chapter Award will be

presented to the best professional chapter of the biennium. Additionally, several special awards will be given to individuals for a number of reasons. Last, but not least, the new [Supreme Council](#) and [Order of Altotus](#) are inducted. For more information about [Conclave awards](#), visit the website.

Do I have to attend all Conclave sessions?

If you are a voting delegate, you must attend all Conclave sessions and you must be on time. Conclave delegates are delegates for the entire Conclave. Voting privilege cannot be passed back and forth between chapter members. If for some reason a delegate cannot continue as a delegate, the Grand Master Alchemist may appoint an alternate to take over the duties, but it must be for a good reason. Delegates also are expected to attend the forum sessions. All Conclave participants are encouraged to attend as many sessions as possible.

Will there be recreational activities scheduled during the week? Yes! Stay tuned for some more activities throughout the week to be announced at the Welcoming Session!!

Will the Health and Safety Policy be in effect?

Yes. There are no exceptions. Your Conclave name badge will be coded to indicate whether you are older or younger than the legal drinking age of 21. You will be expected to wear your badge throughout Conclave. Minors and individuals without badges will not be served nor should they try to obtain alcoholic beverages. <https://www.alphachisigma.org/about-us/health-and-safety>. Note that as a Fraternity event there is to be NO hard alcohol present at Conclave including in the Dormitory.

What Steps will be Taken to Prevent the Spread of Covid-19?

Alpha Chi Sigma will have policies in place to prevent the spread of Covid-19 during conclave. This may include masking and/or social distancing requirements or recommendations. Bring a high-quality mask (or several) - N95 or KN95 masks are highly recommended.

Virginia Tech conference services has Covid-19 protocols in place for summer 2022 conferences. We must follow all Virginia Tech rules for summer conferences. These are:

Conference Guests Testing Requirement

- Each group coming to campus will need to have participants submit verification to the group sponsor of a negative COVID-19 test received within 72 hours of arrival. CGS will notify sponsors if this policy changes.
- Sponsors will be required to sign a form that states they are responsible for collecting and maintaining records of COVID materials.
- Schiffert Health Center will not be available to non-students/conference guests. Summer conference groups will be advised to seek treatment from Velocity Care or other urgent care providers in the area.
- Each group will be provided with a small number of additional rooms for isolating guests who test positive for COVID-19. These rooms are provided until off-campus arrangements can be secured.

Conference Guests Masking/Distancing Guidelines

- Appropriate facial coverings are required when outside of assigned residence hall floor(s). Guest will be expected to follow masking requirements applicable to the space they are occupying at that time.
- Facial coverings will be required when interacting with other groups on campus. Masking is not required while eating/drinking in the dining center; however, while moving within those areas, guests must use a facial covering.
- Conference sponsors are responsible for creating and regulating events and programs matching university, health department, and other regulatory body requirements.

Dining Operations

- Guests will be scheduled breakfast, lunch, and dinner periods to address occupancy levels in the dining hall. Please arrive and exit at your assigned times.
- Guest dining will be controlled by ID cards. ID cards will be sanitized before distribution. The cards use barcodes and dining staff will use no-touch barcode readers to reduce contact.
- Dining cleaning protocols currently in place will continue into the summer and would be adjusted to align with current VDH and CDC recommendations.

2022 Cleaning and Sanitation

- Housekeeping staff will be cleaning restrooms and high touchpoint areas such as elevator buttons, water bottle filling stations, and door handles frequently.
- Before, during, and after each conference, housekeeping staff will provide cleaning of bathrooms, hallways, lobbies, lounges, and other high traffic/high touchpoint areas within the residence halls.
- Hand sanitizing stations have been placed near all residence hall entrances and elevators.
- Residence hall room access cards will be disinfected by CGS before and after each use.

Conference and Guest Services Information

- There is a chance that individual conferences or all conferences could be canceled with little warning based on governmental and regulatory body actions or university decisions.