

# Alcohol Awareness Training Policy And FAQs

Revised 02/11/2016

Each academic year, collegiate chapters' members and current pledges are required to complete alcohol awareness training. Anyone who attends the group training must sign the sign-in sheet. The training instructor or chapter advisor also must sign the sign-in sheet, verifying that all of the people listed on the sheet completed the training. Chapters must return the completed sign-in sheet to the [National Office](#) by June 15 each year.

Alcohol awareness training is a requirement for the Star Chapter Awards:

## **One-Star Chapter Award:**

The chapter's Master Alchemist, Vice Master Alchemist, Reporter, Recorder, Treasurer and Master of Ceremonies and any social chairs (as applicable) must attend the training.

## **Three-Star Chapter Award:**

The chapter's Master Alchemist, Vice Master Alchemist, Reporter, Recorder, Treasurer and Master of Ceremonies and any social chairs (as applicable) as well as at least 75 percent of the chapter's members and pledges (as reported by the chapter on the sign-in sheet) must attend the training.

## **Can the training be done online, or should it be done in person?**

Online training is accepted, but in-person training is preferred. There is more benefit to doing this training in a group rather than as an individual online. *If your chapter would like to host an online training, you must receive approval from your District Counselor before you conduct the training.*

## **How long should the training be?**

The training should be a minimum of 45 minutes. Ask your trainer to address any specific needs or issues for your chapter. You may find that additional training for your officers is appropriate.

## **Should we have the training in the fall or in the spring?**

That decision can be made based on your chapter's calendar. You must complete the training, have all attendees and the Chapter Advisor or training instructor sign the sign-in sheet and return the sign-in sheet to the [National Office](#) prior to June 15 each year. It may be a good idea to have the training during a regularly scheduled meeting to ensure as many Brothers as possible attend.

## **We will host our chapter's training in the fall. Should we also have a spring training session for our spring pledges?**

All members and current pledges at the time of your training should complete the training in the fall. Your spring pledges should complete the training during the following academic year. There is no need to have more than one training each year unless all of your members cannot attend the same training.

**What happens if our chapter does not complete the required training during the academic year?**

If your chapter does not complete and/or report the required training, your chapter will not receive a Star Chapter Award.

**Our university requires us to complete alcohol awareness training as freshmen students. Do we still have to complete the Alpha Chi Sigma training?**

Yes. We believe there is a benefit to group training that takes our specific risk management policy into account. And we require training each year to be sure our Brothers always are aware of the effects and risks of alcohol. Studies have shown that repeat training is beneficial. If extensive training is required by your university, we will accept it only the year it is completed.

**Are we required to use the training provided by our university?**

No. But these instructors have valuable knowledge of state, local and university regulations that may apply to your chapter. It's also easy and convenient to schedule this training with someone who is familiar with your university and its student organizations. Each school with an Alpha Chi Sigma chapter provides free group alcohol awareness training to its students. To get the most out of the program, please give our risk management policy to the training instructor when scheduling training for your chapter.

**Who should I contact if I have more questions?**

Please contact your District Counselor or the [Grand Collegiate Alchemist](#) with any additional questions.