

**Alpha Chi Sigma Fraternity
Supreme Council Minutes
31 July 2014**

The Supreme Council met in the 1st floor lounge of the Balz-Dobie Residence Hall on the University of Virginia campus in Charlottesville, Virginia. Present were GMA Mark Evaniak ΒΣ '80; GCA Helen Webster AP '94; GPA Jonathon Wenzel Δ '96; GMC Kip Nalley ΑΣ '90; GR Patrick J. Johanns, ΑΘ'81 and AGR Marena Humphress. A list of those present for all or parts of the meeting is in Appendix I.

GMA Evaniak welcomed all in attendance and opened the meeting at 8:30pm.

1. The GMC will be keeping the to-do list.
2. The conflict of interest forms were discussed and distributed. No conflicts with the business to be covered were noted.
3. Charters that needed to be signed will be sent around to the members of the SC.
4. The distribution of materials to DCs were discussed.
5. A set of propositions needed for the start of a new biennium were passed. A list of all SC Propositions passed since July 27, 2014 can be found in Appendix II.
6. The new DC Chair is Merryn Cole.
7. Each grand chapter officer will be meeting with their predecessor to discuss the office.
8. To-Do list activities were listed. The Motions passed by the Grand Chapter were reviewed and added to the appropriate to-do lists.
9. Professional Expansion – More people should be involved.
10. Professional Branch Expansion Director Chair – Kerri Federico will assume this role. The goals and timelines for professional expansion will be defined for the January meeting.
11. Web site upgrade – Options for upgrading the website were discussed. Integration between the website and database is important. A timeline for updating is desired to be in place by January.
12. Corporate rates for hotels, cars, and like would be nice for travel. The GR will explore the possibilities of these at the PFA meeting.

GPA

13. St. Louis Pro – There has been a lack of paperwork in the last two years and they did not send a delegate to Conclave. There is also a potential problem with a building that they may or may not own and the events they are holding that may generate liability for the Fraternity as a whole. Their insurance status is also unknown. The GPA recommends that we suspend their charter for one month to allow the investigation of these issues. Passed in proposition 4507.
14. LA Pro and RT Pro both may need some help with member retention. The GPA will be contacting all Pro Presidents to determine their challenges and current situation.
15. ACS Luncheon will be in San Francisco on Tuesday August 12, at John's Grill at 11:30 am. The cost for collegiate members will be free. The cost for professional members is \$25. Gary Anderson is hosting this event. It will be posted on Facebook.
16. PittCon – Tim Deschaines indicated that this year's event will be in New Orleans and several people were included in planning for this event.
17. AIChE – There has been little turnout at past events. Efforts will continue with the next meeting in Atlanta.
18. Solicitation – The documents have been prepared. Including the Grand Chapter Directory in the solicitation mailing was suggested and will be considered.

GCA

19. Chapters not at Conclave – None!
20. Chapters with deficient paperwork were mentioned and briefly discussed.
21. Gamma Phi is on probation due to hazing issues. The GCA and DC discussed the issue with the delegate and mapped out a path to resolve this issue.
22. There will be DC chats. Email addresses are being updated now and phone numbers will be exchanged.
23. MOPs will be sent out soon.
24. Business cards will be provided to DCs.
25. Collegiate Expansion – Nothing new has come in recently.
26. Alcohol Awareness Training – Alcohol awareness for chapters with members over 21 have been having issues because the university will not pay for the training. If they recruit undergraduate members, the university may pay for it.
27. The moving up of the deadline of the PBI reports may help generate a list of new professional members. This may be more efficient and allow better communication.

GMC

28. Sourcebook revisions and orders will be high priorities.
29. Token inventories will need to be evaluated. Lead in particular will need to be checked.
30. Delta Delta will be chartered if the petition is approved in the fall. Preparing for this installation will be a major project this fall.
31. The GMC feels that personal stories of professionals on the website and Facebook could be of value. Strategies for making this happen were discussed. The GMC will take the lead on this project.
32. The GMA will be working on the organizational/committee chart within 30 days.
33. Face Book pages will be set up for each SC office.

GR

34. PFA – SC members will determine their schedules and interest in attending. Those who are unable to attend will inform the GR with questions or issues that they want investigated.
35. Minutes – The minutes from the July 27th meeting are sent out.

Other issues

36. Questions were brought up regarding the suspension procedure and the suitable time frame for the disclosure of the outcomes of Grand Chapter motions.

There being no more business, we adjourned at 10:40pm.

Respectfully submitted,

Patrick Johanns
Grand Recorder
Alpha Theta 1981

Appendix I. Attendance at Supreme Council Meeting

Office	Name	Chapter	Year
GMA	Mark Evaniak	Beta Sigma	1980
GPA	Jonathan Wenzel	Delta	1996
GCA	Helen Webster	Alpha Rho	1994
GMC	Kip Nalley	Alpha Sigma	1990
GR	Patrick Johanns	Alpha Theta	1981
AGR	Marena Humphress		
OA	Sherrie Settle	Alpha Kappa	1983
DC	Derek Marin	Gamma Zeta	1998
DC	Sarah Pickett	Gamma Theta	2000
DC	Joshua Stenger	Epsilon	2002
DC	Daniel Znidersic	Alpha Epsilon	2003
DC	Merryn Cole	Alpha Theta	2003
DC	Matt Schnippert	Gamma Beta	2003
DC	Oliver Penrose	Gamma Theta	2003
DC	Mary K Riley	Alpha Rho	2004
DC	Sean Pawlowski	Gamma Upsilon	2006
DC	Rachel Palasky	Beta Delta	2007
DC	Taylor Perkins	Delta Alpha	2009
DC	Eilish Mitchell	Pi	2009
PR	John Becker	Iota	1986
PR	Michael Clager	Gamma Iota	1989
PR	Cassy Watson	Alpha	2000
PR	Timothy O. Deschaines	Mu	2002
PR	Kathryn Cavanaugh	Alpha Theta	2003
PR	Laura Walkup	Beta Psi	2005
	Cindy Koffman	Alpha	1979
	Dmitri Svetlov	Alpha	2009
	Ben Yu	Alpha Epsilon	2013
	Allison Moore	Alpha Omega	1990
	Jeff Moore	Alpha Omega	1996
	Philip Miller	Alpha Omega	2012
	Calvin Bond	Alpha Rho	1986
	Stephanie Bates	Alpha Rho	1995
	Alison Uhl	Alpha Theta	2005
	Sandy Sansing	Beta Delta	2002
	Dan Palasky	Beta Delta	2007
	Lauren Giarmo	Beta Nu	2002
	Adam Flint	Beta Nu	2004
	Hannah Bowman	Beta Nu	2006
	Adam Kinne	Beta Nu	2007
	Fred Watson	Beta Phi	1976

Name	Chapter	Year
Jennifer Shapiro	Beta Psi	2003
Christy Gesell	Epsilon	1994
Jen Schnippert	Gamma Beta	2003
Christina Grigoropoulos	Gamma Beta	2003
Skylar Carlson	Gamma Beta	2009
Jennifer Duff	Gamma Iota	1998
Erin Fagan	Gamma Iota	2009
Randi Ress	Gamma Nu	2008
Nichole Bennett	Gamma Upsilon	
Mike Raffay	Iota	2000
Kerri Federico	Mu	2008
Peter Yochim	Nu	1963
Michael Quan	Sigma	1993
Don Drinkwater	Tau	1987
William Chang	Tau	2003
Chuck Carroll	Zeta	1990
Michael Pizarek	Zeta	2008

Appendix II. SC Propositions since 27 July 2014

Proposition 4496 28 July 2014
Made by Grand Collegiate Alchemist Helen Webster

Be it resolved that the Supreme Council remove Gamma Beta chapter from Florida State University in Tallahassee, FL from probation. Justification: the chapter has successfully completed all terms of probation set forth by the Supreme Council, Florida State University and SEDC Matthew Schnippert.
Passed 4 - 0

Proposition 4497 29 July 2014
Made by Grand Collegiate Alchemist Helen Webster

Gamma Phi Chapter is placed on probation for violations of the Risk Management Policy relating to hazing. The probation shall continue until such time as it is clear that the practices have ceased and all probationary requirements set forth by the Supreme Council have been satisfactorily met.
Passed 4 - 0

Proposition 4498 30 July 2014
Made by Grand Collegiate Alchemist Helen Webster

Amend Supreme Council Proposition 4495, changing "Erie District" to "Steel District".
Passed 4 - 0

Proposition 4499 30 July 2014
Made by Grand Collegiate Alchemist Helen Webster

The expenses for UC-Irvine Colony to attend the 52nd Biennial Conclave, including travel, food and lodging, shall be provided at Grand Chapter expense.
Passed 4 - 0

Proposition 4500 31 July 2014
Made by Grand Master Alchemist Mark Evaniak

Patrick J. Johanns be appointed Grand Recorder and Marena Humphress be appointed Assistant Grand Recorder for the 53rd, 2014-2016, biennium.
Passed 4 - 0

Proposition 4501 31 July 2014
Made by Grand Master Alchemist Mark Evaniak

The Supreme Council not be given annual expense allotments during the 53rd, 2014-2016, biennium.
Passed 4-0

Proposition 4502 31 July 2014
Made by Grand Master Alchemist Mark Evaniak

The Grand Recorder shall cast an affirmative vote on any Supreme Council Proposition for any member of the Supreme Council unless specific instructions to the contrary are received

from that member of the Supreme Council within ten (10) business days of the transmission of the proposition. The GR shall notify the SC and the NO as to the results of the vote.
 Passed 4 - 0

Proposition 4503 31 July 2014
 Made by Grand Master Alchemist Mark Evaniak

The Supreme Council, Expansion Chairs, DC Chair, PR Chair, and Hexagon Editor shall meet at Grand Chapter expense in Indianapolis in January 2015 to conduct Fraternity business.
 Passed 4 - 0

Proposition 4504 31 July 2014
 Made by Grand Master Alchemist Mark Evaniak

The following brothers are appointed as District Counselors for the 53rd Biennium:

District 1	Northwestern	Alpha Alpha, Beta Pi, Sigma	Roxana Farjadi
District 2	Southwestern	Gamma Zeta, Beta Gamma, UC-Irvine Pre-Colony, Beta Mu Colony, Beta Tau	Derek Marin
District 3	South Central	Beta Eta, Alpha Sigma, Delta Beta, UNO Pre-Colony	Dan Znidersic
District 4	Southeastern	Alpha Omega, Delta Gamma, Gamma Beta, Beta Iota Pre-Colony, U of Tampa Pre-Colony	Matt Schnippert
District 5	Central Coast	Rho, Gamma Xi, Gamma Delta, Winthrop Pre-Colony	Mark Sahara
District 6	East Central	Gamma Kappa, Gamma Iota, Alpha Kappa, Beta Chi, Gamma Chi	Claudia Brodtkin
District 7	Atlantic Central	Alpha Pi, Alpha Rho, Gamma Omega, Gamma Omicron, Philadelphia U Pre-Colony	Katie Riley
District 8	New England	Mu, Delta Alpha, BU Colony	Taylor Perkins
District 9	Empire	Beta Sigma, Gamma Phi, Pi, Tau	Eilish Mitchell
District 10	Steel	Gamma, Gamma Tau, Gamma Upsilon	Sean Pawlowski
District 11	Bluegrass	Gamma Nu, Gamma Eta	Merryn Cole
District 12	Great Lakes	Alpha Upsilon, Alpha Beta, Gamma Psi, Albion Pre-Colony	Scott Wilson
District 13	North Central	Zeta, Epsilon, Beta Nu, Iota, Midwestern Pre-Colony	Josh Stenger
District 14	Gateway	Alpha Epsilon, Beta Psi, SEMO Colony	Rachel Palasky
District 15	Central	Gamma Theta, Delta, Beta Delta	Sarah Pickett
District 16	Great Plains	Beta Phi, Beta Rho, Kappa Pre-Colony	Oliver Penrose
District 17	Northern	Alpha, Beta, Alpha Theta	Melissa Ward

Passed 4 - 0

Proposition 4505 31 July 2014
Made by Grand Master Alchemist Mark Evaniak

The following officers of Alpha Chi Sigma Fraternity:
President (Grand Master Alchemist): Mark Evaniak
1st Vice-President (Grand Professional Alchemist): Jonathan Wenzel
2nd Vice-President (Grand Collegiate Alchemist): Helen Webster
3rd Vice-President (Grand Master of Ceremonies): Kip Nalley
Secretary-Treasurer (Grand Recorder): Patrick J. Johanns
And staff members of Alpha Chi Sigma Fraternity:
Assistant Grand Recorder Marena Humphress
Administrative Assistant Teresa Clark
acting as herein after provided, are authorized to make deposits to, and to withdraw from,
in the name of the Alpha Chi Sigma Fraternity and to invest in and make withdrawals from,
appropriate investment institutions, all in accordance with the regulations and requirements
of each of the respective institutions.

The ability to open or close checking and/or savings accounts in the name of the Alpha Chi
Sigma Fraternity is limited to the listed officers of Alpha Chi Sigma Fraternity.

BE IT FURTHER RESOLVED, that all checks, drafts and orders on the above mentioned
accounts exceeding \$5,000 must be signed by at least two of the above mentioned officers
or staff members, one of which must be the Grand Master Alchemist or the Grand Recorder.
Passed 4 - 0

Prop 4506 31 July 2014
Made by Grand Master Alchemist Mark Evaniak

Be it resolved that a general advisory committee consisting of at least the living members of
the Order of Altotus willing to serve be formed, chaired by the GV.
Passed 4 - 0

Prop 4507 31 July 2014
Made by Grand Professional Alchemist Jonathan Wenzel

The charter for St Louis Professional Chapter is suspended until August 31, 2014.
Passed 4 - 0