**Alpha Chi Sigma**

**Annual Report of Collegiate Chapter Activities**

This report is required for all collegiate chapters and provides automatic entry into the annual Star Chapter Award contest as well as consideration for the Best Chapter Awards, which is selected biennially and is presented at Conclave. ([Review the criteria](https://www.alphachisigma.org/page.aspx?pid=494) for the Star Chapter Awards.)

This report covers the academic period from July 1 through May 15. Please complete this **required report** whether or not your chapter is eligible for a Star Chapter Awards Submit your completed report to the [National Office](mailto:reports@alphachisigma.org) by May 15. Keep a copy of this report for your chapter records.

**Chapter –**       **Current School Year (20YY-20YY) –**       **Date submitted –**

**Pledgings and Initiations**

**First Pledging Number of pledges –**       **Pledging date –**

**First Initiation Number of initiates –**       **Initiation date –**

**Second Pledging Number of pledges –**       **Pledging date –**

**Second Initiation Number of initiates –**       **Initiation date –**

**Third Pledging Number of pledges –**       **Pledging date –**

**Third Initiation Number of initiates –**       **Initiation date –**

**Professional Branch Inductions**

**Professional Induction Ceremony**

**Date –**  **Number of members inducted –**       **Number of attendees –**

**Description –**

**Professional Recognition Ceremony**

**Date –**  **Number of members recognized –**       **Number of attendees –**

**Description –**

**Name of professional guest speaker and topic –**

On the following pages, list your chapter’s **major** activities under the appropriate professional or service activity. Include all information requested. The list of activities is only meant to serve as an example. These are not the only activities that would qualify for each category. Contact the [GCA](mailto:gca@alphachisigma.org) or [National Office](mailto:reports@alphachisigma.org) if you are unsure whether an activity qualifies or under which heading to list an activity. If needed, attach additional sheets to list more activities or more extensive comments and descriptions.

**Professional Activities**

**Examples:**

* Host District Conclave
* National Chemistry Week
* Tutoring
* Scout Chemistry Merit Badge events
* Organize plant tours
* Sponsor scholarships
* Department recruiting
* Assist the American Chemical Society
* Lab safety training
* Chemistry and magic show demonstrations
* Assist, sponsor or judge science competitions
* Sell manuals, goggles, safety equipment, etc.
* Department and lab safety checks
* Host guest lectures or a lecture series
* Assist the American Institute of Chemical Engineers
* Participate in job fairs, resume writing seminars, etc.

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

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**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Community Service Activities**

**Examples:**

* Raise funds for a charity
* Participate in a recycling program
* Assist the elderly, disabled, homeless, Habitat for Humanity, etc.
* Sponsor community education programs
* Participate in a fundraiser run/walk
* Adopt a road
* Public outreach

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

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**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Activity –**

**Date –**

**Number of members –**       **Number of pledges –**       **Total number of attendees –**

**Total number of hours invested in activity –**

**Description –**

**Alumni Activities**

**Event –**

**Date –**

**Number of members –**       **Total number of attendees –**

**Description –**

**Event –**

**Date –**

**Number of members –**       **Total number of attendees –**

**Description –**

**Event –**

**Date –**

**Number of members –**       **Total number of attendees –**

**Description –**

**Publications and Publicity** (mail or e-mail a copy to the National Office)

**Examples:**

* Chapter newsletter
* Chapter website
* *The HEXAGON* articles
* Local newspaper articles
* Local TV or radio coverage

**Chapter website address –**

**Date last updated –**

**Chapter newsletter name –**

**Date(s) published –**

**Publicity item 1 title and details –**

**Publicity item 2 title and details –**

**Publicity item 3 title and details –**

**National Fraternity Award Nominations**

**Nominee’s name –**       **Nominee’s initiating chapter –**

**Award name –**       **Date submitted –**

**Comments –**

**Nominee’s name –**       **Nominee’s initiating chapter –**

**Award name –**       **Date submitted –**

**Comments –**